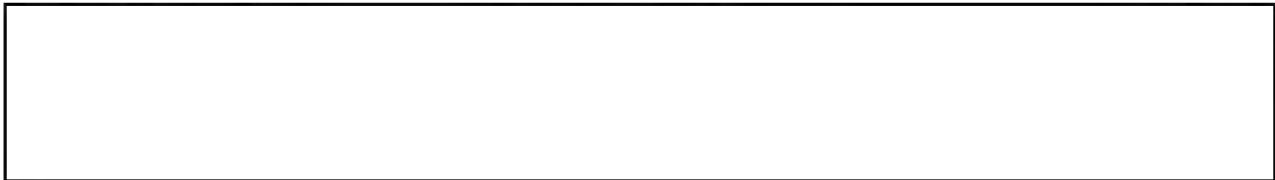


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MINUTES  
DD/S STAFF MEETING  
19 September 1972

25X1A



2. Records Management Officers' Conference -- Mr. Coffey

25X1A

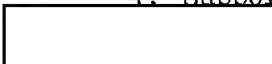
Mr. Coffey said that the Sixth Records Management Officers' Conference will be held [redacted] on 25, 26 and 27 October 1972. He further said that the Conference has been productive in the past, and he urged the Office Heads to personally interest themselves in sending their records management personnel to the Conference to participate in the program.

3. Support Directorate Security Violations -- Mr. Coffey

There were six security violations in August -- 4 in the Office of Communications, 1 in the O-DD/S, and 1 in the Office of Finance.

25X1A

4. Support Directorate Personnel Retirements During September 1972 --

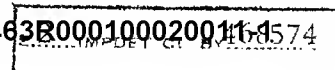


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<u>Civil Service System</u>	<u>Career Service</u>	<u>Effective Date</u>
[redacted]	SL	1 September 1972
	SF	1 September 1972
	SL	28 September 1972
	SC	29 September 1972
	SP	29 September 1972

5. 25th Anniversary Ceremony -- Mr. Coffey

Mr. Coffey stated that Dr. Kissinger was extremely gracious and complimentary in his remarks, and could not have picked better words to express his appreciation to the people of the Agency. Dr. Kissinger's address has been filmed and taped, and a transcript is being prepared. It is probable that Dr. Kissinger's remarks will be given wide distribution in the Agency. Mr. Coffey expressed his feeling that the film could be shown at the Support Directorate follow-on ceremony.

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6. Exhibit in D Corridor -- Mr. Coffey

Mr. Coffey referred to the exhibit of interesting and historical memorabilia in D corridor, and urged all to view it.

7. Around the Table

25X1A a. [ ] mentioned that OC received a "pat on the back" from Dr. Kissinger.

b. Mr. Fisher said that OP is preparing a legislative package for submission to the next Congress which would include a few catch-up amendments that have been included into the Civil Service Retirement System. He also mentioned that OP wants to achieve a funding arrangement, now included in the Civil Service Retirement System, for stabilizing unfunded liability. Mr. Fisher also said that OP is seeking to drop the Agency retirement quota, or alternatively, to increase the quota by 300 for the 5-year period ending 30 June 1974. Mr. Fisher mentioned that 12 placement officers from predominantly black colleges and universities will attend a seminar on 10 October. He also said that a change in society may indicate that the time might be ripe for pursuing a more aggressive recruiting effort on the campuses.

c. Mr. Osborn said that there are [ ] on board.

25X1A

d. Dr. Tietjen said that 784 flu injections were given yesterday. The Billings Medal came in late last week and is now part of the exhibit in D corridor. The drug exhibit will be in New York City next week before the Scientific Assembly of the American Academy of Family Practice. It will be displayed on 1 November before the Scientific Assembly of the American Medical Association.

25X1A

cc: Each attendee

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